

EXECUTIVE EDUCATION > PERSONAL AND ORGANISATIONAL EFFECTIVENESS



Project Management for Non-project Managers

Tools, skills and techniques needed to effectively execute projects.



5 - 6 November 2019

ALSO AVAILABLE AS AN IN-HOUSE PROGRAMME

**Gordon Institute
of Business Science**
University of Pretoria

Many professionals, in some way or another are tasked to complete projects in their daily work environments. **Yet many do not have the necessary skill-set to streamline and manage the projects more efficiently and effectively.**

Achieving the project objectives within the specified time, costs, quality and in-line with the strategic intent of the organisation, can be challenging task if you are not equipped with the right skills.

Course info

FACULTY > **Tony Christodoulou** is an adjunct faculty member at GIBS. Tony lectures in the fields of strategic project management & effective execution as well as, innovation, information & knowledge management. Tony is currently the CIO for EMEA at American Tower Corporation and also heads up their ePMO globally. He has managed many large, complex, cross-border programmes and projects. He has two degrees from Bond University and in 2008 he completed his MBA through GIBS and has recently completed the (ITL) Executive Program through Stanford University.

FEE > R 13 300 (includes tuition, instruction material, lunches and refreshments and is VAT exempt).

DURATION > Two days

DATES > 5 – 6 November 2019

Key focus areas:

Day one:

- > Key principles of project management;
- > Project lifecycle vs. methodology vs. approach;
- > Mechanics of execution;
- > Key project artefacts (documents); and
- > Effective execution and critical success factors for effective delivery.

Day two:

- > Project simulation and application throughout the lifecycle of a project; and
- > Project planning monitoring, control and reporting.

Who should attend?

- > Individuals who are required to manage projects and their delivery but who do not necessarily have the required project management knowledge and skills;
- > Individuals who are members of a project management team who would like to learn more about the fundamentals of project management; and
- > Individuals who have recently become involved with project management who need to gain an understanding of project planning and execution to improve business performance.

This programme is ideal for individuals with at least five years' work experience.

How you will benefit:

At the end of the programme, you will be able to:

- > Describe the key principles of project management;
- > Use and interpret key project tools and documents;
- > Plan projects;
- > Monitor projects;
- > Control projects;
- > Report on projects;
- > Identify and manage key stakeholders; and
- > Understand the fundamentals of project leadership.

> In this programme particular emphasis is placed on the mechanics of execution, project ecosystems and the key principles and processes that need to be understood in order to assess, identify and mitigate potential constraints, risks and issues involved in **managing complex projects.**

For enquiries call +27 (0)11 771 4302 or email hlapolosat@gibs.co.za

This programme can also be offered in-house for your organisation. Enquire about our Study & Stay packages at our on-site illovo Hotel.

