

Prime your career
via online study.

**Gordon Institute
of Business Science**
University of Pretoria

**Postgraduate Diploma in
Business Administration**
Online - Early Career Advancement

PROFESSIONAL RESPONSIBLE INNOVATIVE SELF-MANAGING LEADERS

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DEAN'S MESSAGE

What's next? A valid question for anyone to ask, given the context that we are all currently operating in. However this is more prevalent and a key question for recent graduates and individuals in the early stages of their careers.

Your degree has equipped you with specialised knowledge and skills, but to really make a transformation and to set yourself apart in these difficult times, a deep understanding of the business environment is critical for long term career success. It is time to prime your career. Whether you're planning to join the corporate world or start your own business the GIBS Online Postgraduate Diploma in Business Administration (PDBA) – Early Career Advancement, will enable you to achieve your goals.

This programme is an intensive online post-graduate, Honours equivalent, programme from South Africa's premier business school. This qualification will equip you with the knowledge, skills, attitudes and networks required to differentiate you from other early career graduates. It will prime you for business success in the digital era via applied learning using a range of exciting technologies.

Your decision to pursue our Online Postgraduate Diploma in Business Administration is your first step to making your mark on the world of business – while building a rewarding and satisfying career. We look forward to meeting you online and wish you every success on your journey.



Dr Morris Mthombeni
Interim Dean, Gordon Institute of Business Science

ABOUT GIBS

Founded in 2000, the University of Pretoria's Gordon Institute of Business Science (GIBS) is an internationally accredited business school, based in Sandton, Johannesburg – South Africa's economic hub. As the business school for business, we focus on general management in dynamic markets to significantly improve responsible individual and organisational performance, primarily in the South African environment and increasingly in our broader African environment, through the provision of high-quality business and management education.

In May 2020, the annual *UK Financial Times Executive Education rankings*, a global benchmark for providers of executive education, once again ranked GIBS as the top South African and African business school. This is the 15th year running that GIBS has been ranked among the top business schools worldwide. In April 2019 the GIBS MBA was ranked among the top 50 business schools globally in the Quacquarelli Symonds (QS) *MBA Rankings*. GIBS is accredited by the Association of MBAs (AMBA), the Association to Advance Collegiate Schools of Business (AACSB), the Council on Higher Education (CHE) and is a member of the South African Business Schools Association (SABSA), and the Association of African Business Schools (AABS).

GIBS' philosophy is face-to-face interaction to coach and mentor future business leaders to deal with today's business realities.

GIBS is widely acknowledged for:

- An integrated approach to business education;
- A strong focus on applied learning through experiential and peer-assisted programmes where students share experiences and exchange ideas;
- The curriculum quality, structure and diversity;
- Resident and visiting faculty members, as well as renowned business experts, who integrate theory with practice;
- Being recognised as the business school that is close to business;
- Enabling students to build solid business networks during and after programmes; and
- A dynamic, purpose-built campus and comprehensive facilities.

Why GIBS?



Best reputation among employers - *Financial Mail*



First choice of graduates - *Financial Mail*



Ranked #1 in Africa for Executive Education - *UK Financial Times*



Top MBA in Africa - *CEO Magazine*



Internationally Accredited - *AMBA (UK) and AACSB (USA)*

What does my PDBA journey to success look like?



The online PDBA is designed for recent graduates to develop business knowledge and acumen, in order to accelerate their access to the workplace by pursuing a postgraduate qualification in business administration. Our aim is to prime students for the world of work, to become professional, responsible, innovative, self-managing leaders.

Studying online, you will be exposed to some of South Africa's best business lecturers and increase your attractiveness to employers by adding general management skills to your CV, from Africa's pre-eminent business school. Through a self-driven and experiential learning experience, you will:

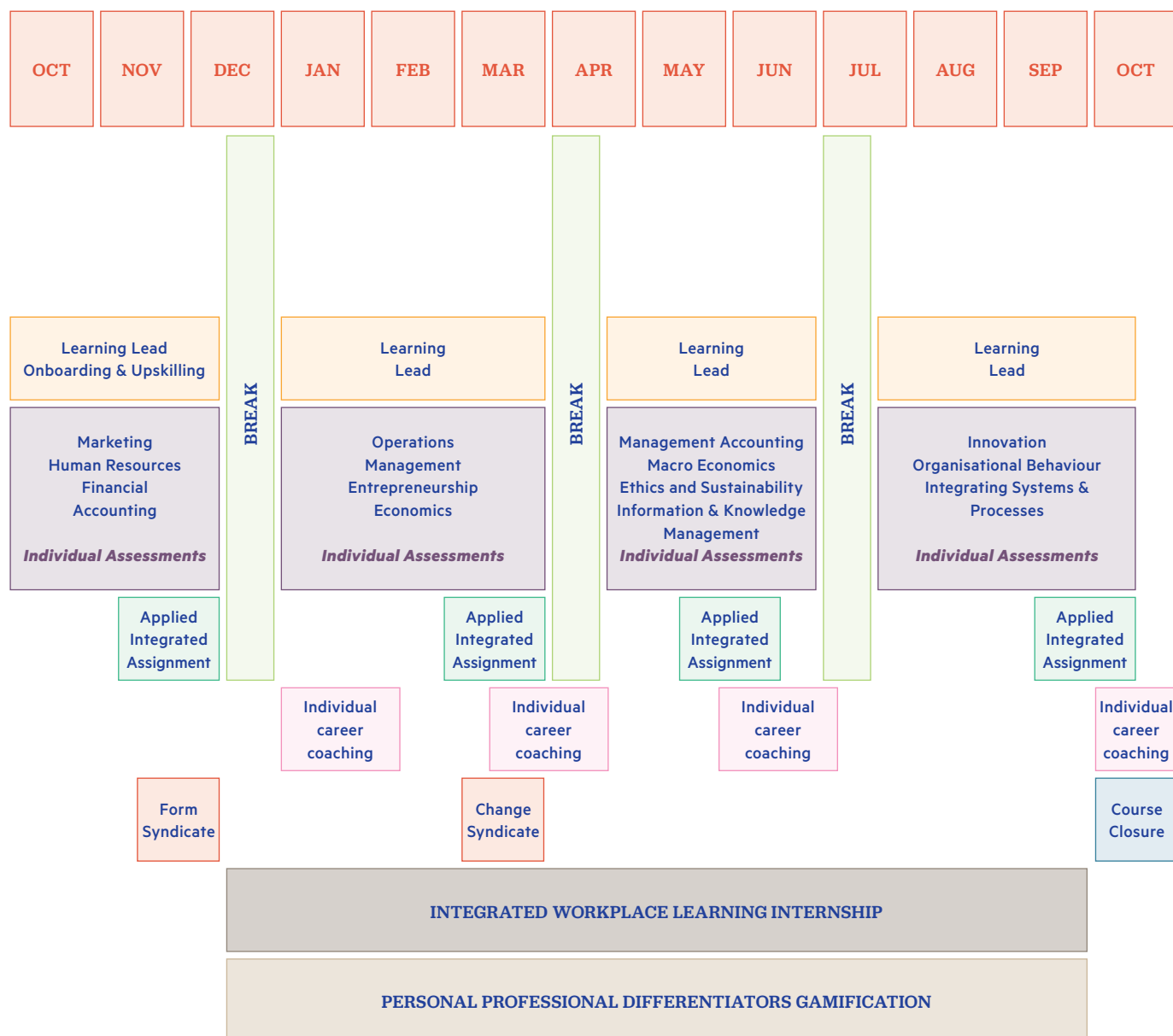
- Develop fundamental business knowledge and skills that you will be able to apply in a number of settings;
- Apply learnings gained from both online lectures and self study modules, in a meaningful and sustained way;

- Solve a variety of management challenges through the completion of an ongoing business project with your study group;
- Complete a consulting project with your study group on a real business that needs real solutions;
- Develop personal and professional skills via a curated, gamified set of challenges;
- Have the opportunity to work under ongoing pressure in a simulated professional business environment; and
- Meet an exciting group of like-minded high-potential new graduates.

Your professional development will be enhanced via receiving one on one career coaching online, examining how your 13 subjects are applied in real organisations, attending online career workshops and being enabled to maximise your career in the digital economy.

Schedule 2020 - 2021

October - September



- This online programme is comprised of synchronous (online face to face) and asynchronous (in your own time) lectures
- Online synchronous lectures to take place on Monday and Thursday evenings.
- Certain elements of the programme will take place on other days of the week.
- Students will be expected to manage a large amount of self-paced work during the programme.
- Examinations and individual assignments will be completed at the end of every subject. Each Module will also have an Applied Integrated Syndicate Assignment and Presentation.
- GIBS reserves the right to amend the scheduling of courses and assessments. Students will be informed timeously of such changes.

Do I meet the entrance criteria?

YES IF YOU HAVE:

- A minimum of a degree or equivalent qualification;
- Postgraduate level of intellectual ability (as assessed via the GIBS Entrance Test);
- Leadership potential (in accordance with your letter of motivation and references);
- Good English language skills to actively participate in academic debate;
- A minimum of Matriculation-certificate-level competence in Mathematics;
- Competence in MS Word, Excel, PowerPoint and a web browser (own laptop essential);
- Ongoing access to WiFi;
- A letter of motivation; and
- A reference letter.

Note: No work experience required for this programme, however if you are currently employed and in the early stages of your career this programme is suited to you as well.

FEE STRUCTURE

Application fee (non-refundable, payable upon submission of your application)	R 1 500
Deposit (deposit paid upon acceptance to secure place, offset against total tuition)	R 9 000
Total tuition fees for the programme	R 108 966

Applications for the GIBS online PDBA open in July 2020 and close on 22 August 2020.

For more information and information session dates go to www.gibs.co.za

BURSARIES AVAILABLE

GIBS will be offering a number of bursaries for designated groups on the Online PDBA - Early Career Advancement programme. These bursaries will be granted to fully deserving candidates that have completed an application for the programme. Bursary applications close 22 August 2020.



Your next steps

Step 1. Meet the admission criteria

Step 2. Apply online at gibs.co.za/PDBA-Online

Step 3. Pay the application fee

Pay the non-refundable application fee of R 1 500. Only EFT and direct online payments will be accepted. Please note proof of payment needs to be in an electronic format (PDF only) in order for you to upload this to the application form.

Step 4. Write the entrance test and submit references

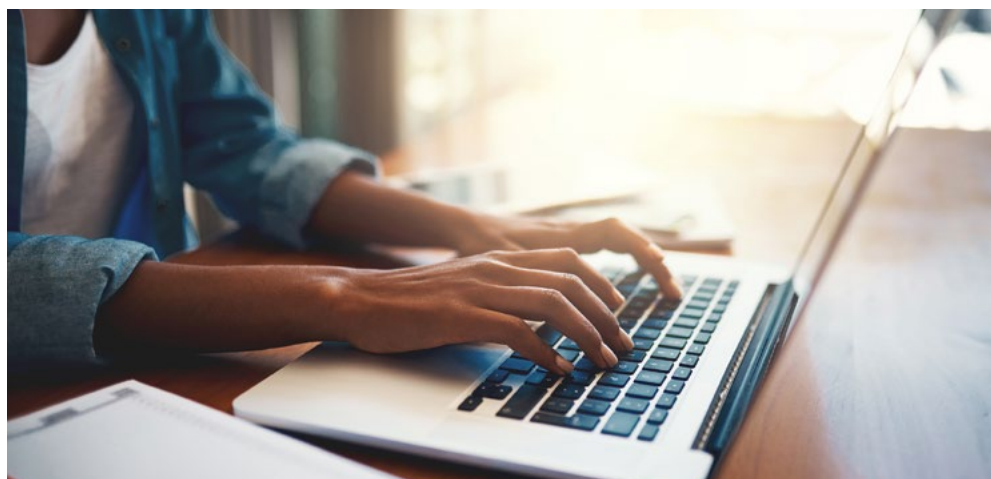
Once the application form has been processed, the Admissions Office will send you the test booking dates and reference forms which are to be completed by the referees and submitted to the Admissions Office.

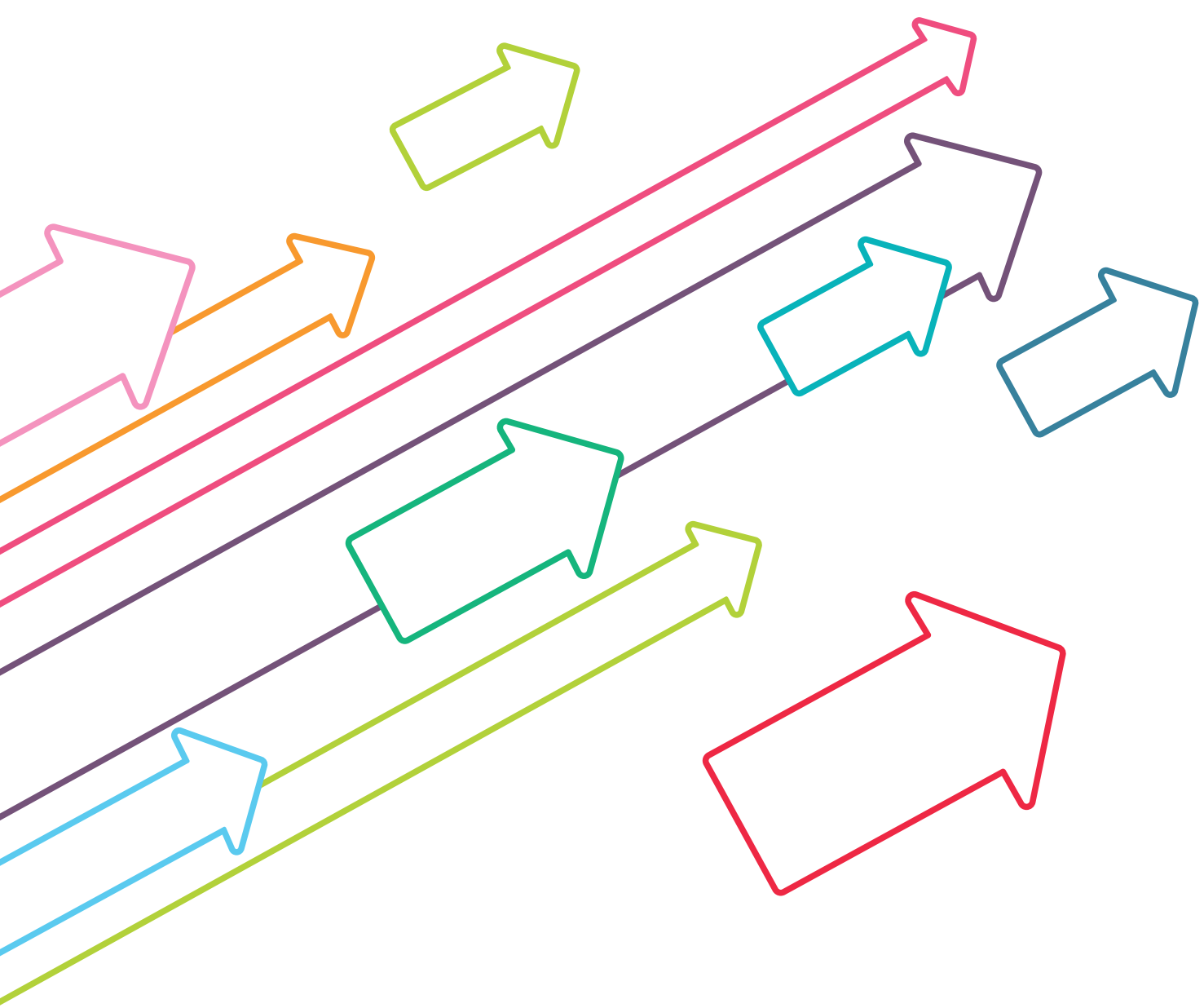
Step 5. Decision and feedback

Once the test results are available and reference letter has been submitted to the Admissions Office, the application is now ready to be reviewed by the Admissions Committee. The Admissions Office will notify you of the outcome provided there is no outstanding documentation.

Please note: Only online electronic applications will be considered. Emailed, faxed or posted applications will not be accepted. GIBS processes applications for admissions on a continuous basis as we receive them.

To find out more about the GIBS open evenings go to gibs.co.za/PDBA-Online





GET IN CONTACT



For more information please contact

The Admissions Office
Gordon Institute of Business Science
PO Box 787602, Sandton, South Africa, 2146

Landline +27 (0)11 771 4120/ 4331/ 4184

Email admissions@gibs.co.za

Website gibs.co.za

The University of Pretoria's Gordon Institute of Business Science (GIBS), established in 2000, is an internationally-accredited business school, based in Illovo, Sandton, South Africa's economic hub. GIBS is located at 26 Melville Road, Illovo, Sandton.



GIBS, close to business